

NATIONAL OPEN COMPETITIVE TENDER N° RCB/001/06/2026

TENDER TITLE: Hiring a Professional Conference Organizer (PCO) to Organize and coordinate the 21st Kwita Izina event

RDB is organizing the 21st edition of Kwita Izina event scheduled to take place on 4th September 2026, the main event, and sub-events to start from August to September 2026. The event will take place mainly at the foothills of Volcanoes National Park, Kinigi, Musanze District and in different locations across the country.

In light of the above, RCB, on behalf of RDB, intends to engage eligible and experienced service providers through a competitive tendering process for the services listed below. Participation is open, on equal terms, to all qualified and interested bidders. Detailed information on the required services is provided in the Terms of Reference (ToR).

- PCO for organizing KI-D Day, community igitaramo, exhibition, and community project launch
- Hiring a firm for KI VIP concierge services
- Hiring a firm to perform works related to redesign and renovation of gorilla monument, main event stage, and traditional village at kwita izina venue in kinigi

The tender documents with detailed terms of references may be obtained on any working day in Procurement Office, RCB Headquarter in RDB building, 5th floor upon presentation of proof of payment of non-refundable fees amounting to Rwf 10,000 payable on RCB account number 0009507728806-72 open in Bank of Kigali (BK).

Interested bidders are required to submit one original proposal, well printed and properly bound in a sealed envelope clearly highlighting the tender reference number, the title of the tender, and the bidder's name, as well as its soft copy on an external hard drive, and all to reach RCB procurement office not later than Monday, June 15th, 2026, at 10:00 AM local time.

Bids will be opened immediately in the presence of bidders or their representatives who choose to attend. Late bids will be rejected.

Done at Kigali, June 1st, 2026

Paul Mugabo
Support Services Director

